



HARVARD UNIVERSITY  
Administrative Fellowship Program

Office of the Assistant to the President  
Institutional Diversity & Equity  
1350 Massachusetts Avenue, Suite 727W  
Cambridge, MA 02138

t.617.495-8919  
f.617.495.8520  
email.afp@harvard.edu  
www.diversity.harvard.edu

**2017-18 ADMINISTRATIVE FELLOWS**

**VISITING**

**Nicole Edwards Evans**, Ph.D. The University of Southern Mississippi (Higher Education Administration and Research) is an accomplished higher education administrator with nearly 20 years of experience. Most recently, Nicole served as Vice President for Enrollment Management and Institutional Research at Jackson State University (JSU) in Mississippi. In this capacity, she was responsible for a variety of matters relating to students and faculty. Specifically, she provided leadership in the areas of accreditation, academic assessment, institutional research, strategic planning, enrollment management, extended studies and online degree programs. Prior to joining JSU in 2006, she held positions at Tougaloo College as a faculty member in the Department of English and at Lane College in Tennessee as Vice President for Administration. Nicole is a data-driven leader with a longstanding interest in increasing higher education access and affordability. As an Administrative Fellow for the John F. Kennedy School of Government, she will be working in Degree Programs and Student Affairs.

**Eric Jordan** is currently a Fellow in the Office for Dispute Resolution, assisting in investigations of complaints of sexual and gender-based harassment within the Harvard community and working alongside the Title IX Office to develop and deliver trainings surrounding Harvard's Title IX-related policies, procedures, and resources. Prior to joining the Office for Dispute Resolution, Eric graduated from Princeton University with a B.A. in Architecture and served as a middle school teacher in the Bay Area through the Teach for America program. He then earned a J.D. from Harvard Law School and worked as an associate at Cleary Gottlieb LLP, where he had the opportunity to take on a number of matters pertaining to sexual and gender-based harassment, immigration, and clemency.

**Lily De La Fuente** is on a mission to bring to light the stories of immigration, migration, and the effects of the diaspora experience through her position as Librarian Fellow for Immigration and Migration Studies. Lily is a native Texan and received her M.S. in Information Studies from the University of Texas at Austin. She also holds dual bachelor's degrees in French and International Studies from Texas A&M University. Prior to accepting the Librarian Fellowship she spent a year teaching English in the small French countryside town of Brive-la-Gaillarde. She has experience working in public and academic libraries. Over the past year she has used her fluency in Spanish and French to co-create the ESL program at her public library in Houston, TX. Teaching English to native Spanish speakers and native French speakers made her realize her passion lies with foreign languages and immigration and migration studies. At Harvard, many schools and centers are developing programs to study and produce positive impacts on immigration and migration studies. She is excited to continue to learn and grow with the amazing staff at Harvard Library.

**Magdaline Lawhorn** joins the Houghton Library's team as a Project Archivist under the Administrative Fellowship Program. In this new role she is excited to focus on processing media and digital-born archival materials. Previously Magdaline has worked at Artspace Inc. (New Haven), the Farmington Libraries, Yale-China Association, Museum of Chinese in America, WFMT Radio Network & the Chicago History Museum, and the Asian American Studies Program (library), in various capacities as Research Manager, Archivist, Librarian, Operations Associate, and Intern. Magdaline graduated from Cornell University with a B.A. in Archaeology and a Minor in Music and received her Master's in Library & Information Science with an Archival Studies concentration from St. John's University.

**Diana Giron** earned a Master of Divinity from Harvard Divinity School and a Bachelors of Arts in History with a minor in Chicana/o Latina/o Studies from Pomona College. As a visiting fellow, she will be working on a number of projects, including communication, faculty recruitment and programming for the launch of the new General Education Program at Harvard College. Most recently, Diana served as the Graduate Fellow in the College's Office of Equity, Diversity, and Inclusion (OEDI) and as the Summer Youth Leadership Program Coordinator for the Center to Support Immigrant Organizing (CSIO) in Boston. In these capacities, she did everything from facilitating experiential workshops to mentoring high school and college students. Prior to coming to graduate school, she was exposed to the essential work of conducting

policy research and analysis using a racial and economic equity lens first as a capital intern for the Chicano Latino Youth Leadership Project in Sacramento and then as an Economic Equity Summer Associate for the Greenlining Institute in Berkeley, CA. As an undergraduate, Diana co-founded a student organization for undocumented students and allies—called Improving Dreams Equality Access and Success (IDEAS) at the Claremont Colleges— in an effort to provide peer student support and campus awareness. Diana was born in Mexico and raised in the Greater Los Angeles area. She is passionate about educational equity, community engagement, diversity and inclusion, and immigrant-justice work.

**Jackie Smith**, M.S. Georgia State University (Sport Administration) and B.S. Nebraska Wesleyan University (Sports Management), has six years of higher education experience working in administration & athletics. Prior to being selected as an Administrative Fellow, Jackie worked in various capacities for the University of Hawai'i at Mānoa, Georgia Institute of Technology's Athletic Association and the Atlanta Regional Council for Higher Education. Research-wise, Jackie is interested in the state of specialized services and support to military veterans at higher education institutions and their intercollegiate athletic programs. Specifically, exploring sports as a rehabilitation tool for reintegration of military veterans into civilian and campus life. As an Administrative Fellow, Jackie will be a financial analyst with the Office of Physical Resources and Planning.

**Alexis Stokes** joins the Administrative Fellows Program with over 8 years of diversity and inclusion programming experience. She will be working with the Harvard John A. Paulson School of Engineering as the Diversity and Inclusion Engagement Launch Senior Manager. Her career has included college access for underrepresented minorities and managing career services for international and nontraditional students through non-profits as well as higher education institutions. She has a Bachelor of Science in Psychology from Xavier University of Louisiana, a Master of Education in Community Counseling from the University of Georgia, and a Doctorate of Education in Higher Education Leadership and Policy from Vanderbilt University.

## **RESIDENT**

**Myrish Antonio** is the Associate Director of Leadership Development at the Harvard Kennedy School's Center for Public Leadership. In this role, Myrish leads the design and implementation of leadership development co-curricular programs for HKS students across degree programs. She also leads the program management of the David M. Rubenstein fellowship, CPL's biggest fellowship composed of first year HBS-HKS joint degree students. Myrish comes to CPL with an impressive background in law and public and private leadership from the Philippines, holding various private sector positions such as Deputy Legal Counsel of Silliman University and Director for the Dr. Jovito R. Salonga Center for Law and Development, while serving as Faculty Member of the College of Law, a partner at the Edlaw office specializing in local government, civil and corporate law and a volunteer counsel with the Gender Watch Against Violence and Exploitation against women. She served two terms as an elected local legislator in Dumaguete City, a university town in the central part of the country and led social innovation programs for women, children, and the poor, and championed legislation on good governance and ethical leadership. Myrish was a Teaching Fellow of the Edward S. Mason Fellows Program at the Harvard Kennedy School and is currently Board Secretary of Save One Life, an international non-profit serving children with hemophilia in 14 developing countries around the world. Myrish holds a B.A. in Political Science, magna cum laude, a Bachelor of Laws, cum laude, from Silliman University and a Master of Laws in Government Procurement from The George Washington University Law School. In May 2015, she obtained a Master in Public Administration from Harvard Kennedy School as an Edward S. Mason Fellow, receiving the Raymond and Josephine Vernon and Lucius N. Littauer awards for academic distinction and significant impact to the HKS community. She is a former Fulbright scholar, an Asia Society fellow, and an International Committee of the Red Cross scholar.

**Lori Cawthorne** is a Senior Human Resources Consultant for the Harvard Library. In her current position at Harvard, Lori serves as a strategic partner to several library departments, providing consultation and guidance in a variety of areas such as employee relations, change management and performance management. In this role, she assisted in creating several key diversity initiatives such as the Harvard Library Diversity Fellowship Program, and the Diversity and Inclusion Leadership team for which she is a co-chair. Lori has over 18 years of HR experience in the areas of recruitment, labor relations, diversity, employee relations and employee recognition. In her role as an HR professional, Ms. Cawthorne has been a frequent presenter at local colleges, universities and high schools, as well as local, regional and national conferences on the subjects of employee recognition, business etiquette and job preparedness. Lori held adjunct positions at Suffolk University where she taught a First Year Seminar course in the Sawyer School of Business and the College of Arts and Sciences. She also held an adjunct position at Bunker Hill Community College where she taught ESL courses through the Community Education Department. Lori graduated with a Master's degree in Public Administration from Suffolk University and earned a B.A. in French from Grambling State University.

**Brian Ferreira** is the financial analyst for the Office of External Education at Harvard Medical School (HMS). Brian has a passion for translating the financial stories of a business for leadership and other users. Serving in a variety of units that range from start-ups to legacy businesses, Brian has applied his technical accounting and finance background to present to

Deans, boards, and medical professionals. As an avid learner and trainer, he has led several trainings and reviews ways to create efficiencies in processes. Prior to his time at Harvard, Brian worked for a public marketing and consulting company where he created the governmental and investor-required documents and scripts. He obtained his Certified Public Accountancy in 2013 and has lived both in the Boston area and Southern California.

**Tana Ruegamer** joined Harvard University's International Office (HIO) as an Advisor to International Students and Scholars in October, 2012. She is responsible for immigration and cultural adjustment related advising, advocating for the needs of international students and scholars at Harvard, and helping Harvard's international population understand and comply with various and ever-changing immigration regulations. Her case load includes all international students at the College, scholars at CCB, and Harvard College scholars. During her time at the HIO, she revived and currently manages the HIO Intern Program where she supervises and mentors aspiring international educators. She co-chaired the immigration subcommittee for the DACA/Undocumented Harvard Student Working Group, is the HIO liaison to the Freshman International Pre-Orientation Program (FIP), is an active participant in various internal HIO immigration policy and practice committees, led Harvard faculty and staff trainings on the intricacies of international student's needs at Harvard, and co-designed the HIO on-line advising tools for students through immigration videos and tutorials. Previously, she worked at Bentley University's Center for International Students and Scholars as the Assistant Director and as an adjunct lecturer in the Global Studies Department. Prior to her employment at Bentley, she worked at Boston University in the International Students and Scholars Office. Tana graduated with a Master of Arts in Intercultural Relations from Lesley University in 2005 and recently completed a graduate certificate in Organizational Behavior from the Harvard University Extension School. She was selected to participate in the Fulbright International Education Administrators Program (IEA) to South Korea in 2011 and served as the New England Teaching, Learning, and Scholarship (TLS) rep for NAFSA: Association of International Educators Region XI from 2013-2015. Over the last six years she trained and coached with NAFSA's National Trainer Corps Team facilitating both national and regional workshops focusing on immigration and advocacy for international students and scholars. Currently, she is an adjunct faculty member at Lesley University where she teaches a graduate course focusing on international student services.

**Howard Shen**, is the Project Manager for Space Planning and Design at the Harvard T. H. Chan School of Public Health. In his current role, he frequently serves as the Chan School's primary administrative representative for design and planning related projects leading consultants and in-house staff to create cost-effective, high impact designs that support the SPH faculty as well as the broader academic mission of Harvard University. One of Howard's recent projects was the Harvard Chan Active Learning Classrooms where an entire floor of the Kresge Building was gutted and transformed into flexible learning classrooms. These inclusive, innovative, state of the art classroom spaces are now widely used by the Chan School and broader Longwood academic community. As a member of the School's Operations Department, Howard also leads mission critical initiatives to optimize the effectiveness of small in-house facilities groups – recent successful administrative innovations include leading the comprehensive Revit laser scanning of the Chan School's core facilities resulting in Harvard's first operational existing conditions BIM model. This transformation of 2D space data into an active 3D digital model has dramatically unified the functioning of consultant data with existing facilities data, as well as improving the effectiveness of in-house maintenance. In all of projects and initiatives in which Howard is involved, inclusiveness and economy are prioritized as critical aspects of the process. In his year as an AFP Resident Fellow, Howard will actively seek broader University-wide platforms with the larger aspiration of establishing better processes for design and planning to create a more unified and inclusive campus. Prior to working for Harvard, Howard has over 20+ years of experience in architecture, owners' representation, and real estate development. A registered architect in the state of Massachusetts, Howard holds degrees from Princeton (AB, 1991) and the Yale School of Architecture (MA, 1996)

**Colleen Silva-Hayden** is the Program Manager for the University Innovation team at Laspau. She leads the area in designing and implementing programs that build institutional capacity in higher education institutions across Latin America and the Caribbean. The programs focus on advancing university leadership and governance, teaching and learning, and quality assurance. In the last five years, she has supported ministries of education and universities in 15 Latin American and Caribbean countries to advance the quality and relevance of tertiary education in their respective societies. Additionally, she manages the Admissions Testing services, the Laspau Fellowship Program and internships. Before returning to Cambridge, Colleen was an Associate Professor for International Relations in Bogotá, Colombia at the Universidad de Bogotá, Jorge Tadeo Lozano and served as an educator in Teach For America on the U.S.-Mexican border of Texas. She holds a M.Ed. in International Education Policy from Harvard University and a B.A. in Sociology from Boston College.

**Trina Weekes** is the Assistant Director of HRIS in Human Resources at the Harvard T.H. Chan School of Public Health. Trina is responsible for the direction and oversight of Human Resources Information Systems for the Harvard Chan School community including data analysis and reporting, analytics, systems and processes, educational/support, and HR administration. In her current position, she had led many school-wide system implementation projects involving PeopleSoft and others systems. She first came to Harvard some 26 years ago as a high school student intern from

Madison Park Vocational High School and has been working in Human Resources ever since. She received her bachelor's from Curry College and master's from Cambridge College in business administration while working and was promoted several times along the way. She has also received several awards for her customer service and technical expertise.